



Recruitment campaign for two administrators New Pathways Foundation

Positions to be filled:

-  Administrator from the business sector
-  Administrator from the social services sector

You have a sense of leadership that you would like to use for the well-being of First Nations youth? The New Pathways Foundation is recruiting people wanting to make a difference in their community.

The professional skills you have could be a precious asset for our Foundation. By joining the Foundation, your knowledge of the business sector or community sector, your legal expertise, marketing management, human resources, computer skills, accounting, or communications will be used to allow the Foundation to grow while achieving its objectives.

Our non-profit organization, dedicated to the social and human development of First Nations youth, relies on its Board of Directors for support in many tasks: establish development strategies, expand its network, develop its skills, search for funding. Therefore, your strategic vision, your professional network, your enthusiasm, and your creativity are invaluable.

ELIGIBILITY CRITERIA

To be eligible for a position on the **New Pathways Foundation Board of Directors**, a candidate must meet the following criteria:

- ⤴ Be at least 18 years of age;
- ⤴ Come from a First Nation;
- ⤴ Be rigorous and enjoy a good reputation within the community: each candidate must provide a letter of reference or support with their application.
- ⤴ Have a strong knowledge of laws and regulations.

CONDITIONS FOR THE POSITION

- ⤴ Positions held on the New Pathways Foundation Board of Directors are on a volunteer basis.

Concretely, as a member of the Board of Directors, you must:

- ⤴ Attend all Board meetings, participate, support, and remain informed of the organization's missions, services, policies and projects, take on the responsibility for specific missions and participate in certain committees.
- ⤴ Remain up-to-date: review the agenda and supporting documents before Board meetings and Philanthropy and Solicitation, Ethics and Governance, and Investment and Audit Committees.
- ⤴ Ensure the succession of new administrators who could add a significant contribution to the Board and the organization's work.
- ⤴ Assist the Board of Directors in the execution of its fiduciary duties by reviewing annual financial statements, missions, regulations, mandates, and strategic planning for the organization.
- ⤴ Comply with the Foundation's policies, as well as the administrator's code of ethics.

NEW PATHWAYS FOUNDATION OBLIGATIONS

- ⤴ Reimburse all expenses related to travelling and meetings of the Board administrators, according to the financial management policy.
- ⤴ Coordinate the logistics related to the Board meetings being held.
- ⤴ Contract insurance for its administrators, leaders, and executive members.
- ⤴ Provide administrators with all the necessary information for them to fulfil mandates that are conferred upon them.

QUALITIES REQUIRED

- ⤴ Active listening
- ⤴ Availability and commitment
- ⤴ Open-minded
- ⤴ Knowledge of First Nations realities
- ⤴ Sense of responsibility
- ⤴ Loyalty and honesty
- ⤴ Respect for others and for opinions

DEADLINE : OCTOBER 16, 2020

Please send your application by mail or email to the
New Pathways Foundation
250, place Chef Michel Laveau, local102
Wendake (Québec) G0A 4V0
Email: fondation@nouveauxsentiers.com